



Association of Women Educators & Women in Adult & Vocational Education Inaugural Joint National Conference AWE & WAVE 7- 9 July 2010



ACCOMMODATION BOOKING

Please see attached page for important information.

Please fax or email this form to THE WOMEN'S COLLEGE. Early booking is strongly encouraged.

If your booking can be accepted you will be sent a confirmation email.

Family Name:				Title:			
First Names:				<input type="checkbox"/> Male		<input type="checkbox"/> Female	
Travel From:							
Email:							
Address:							
				Contact Number			
Family Name (twin/double occupancy):				Title:			
First Names:				<input type="checkbox"/> Male		<input type="checkbox"/> Female	
Arrival Date:				Approximate Arrival Time			
Departure Date:				Approximate Departure Time			
ACCOMMODATION OPTIONS (please tick one) Rates <u>per room per night</u> valid only for AWE & WAVE Conference during July 2010 (extending outside conference dates is possible). All prices include 10% Goods and Services Tax							
NB Minimum length of stay: 3 consecutive nights		STANDARD RATE		STUDENT & ACADEMIC RATE**		ROOM/ENSUITE RATE* (Waitlist only)	
Accommodation	Single	Twin	Single	Twin	Single	Twin	
Bed & Breakfast Rate	\$74	\$110	\$67	\$110	\$98	\$135	
* Only limited number of twin rooms available. Few ensuites only and shared between two rooms							
NOTES <ul style="list-style-type: none"> - **To be eligible for a student rate, a valid full-time student card needs to be presented on arrival (international valid full-time cards accepted) - ** To be eligible for an academic rate please provide proof of academic status with your booking form. - Please return booking form with full payment to The Women's College: by email to office@thewomenscollege.com.au, by fax to (02) 9517 5006, or by mail to The Women's College, The University of Sydney NSW 2006. - Please note that your booking must be confirmed by a confirmation email from the College. You will be notified as soon as possible in case your booking cannot be accepted (with full refund). - The Women's College prefers payment by MasterCard or Visa Card (Amex or Diners not accepted). Payment by Bank Cheque/Cash in Australian Currency is accepted (cheques to be cleared before arrival). - Please contact the Women's College as early as possible if cancellation or amendment of booking is required. Cancellation/amendment policy: at least 48 hours notice in writing for your entitlement to a refund - Checkout time is 10am. Late checkout will incur an extra night's charge. 							
Credit Card Details: Please debit my credit card for the sum of \$ <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard							
Credit Card Number: _ _ _ _ _ _ _ _ _ _							
Name / Title on Card:							
Expiry Date _ _ / _ _ Signature:							



The Women's College - Important information

Mailing Address: The Women's College, The University of Sydney NSW 2006, Australia

Street Address: 15 Carillon Avenue (between Missenden & City Roads), Newtown NSW 2042, Australia

Tel: + 61- 2 - 9517 5000, **Fax:** + 61 - 2 - 9517 5006

Email: office@thewomenscollege.com.au **Web site:** www.thewomenscollege.com.au

Location : map - <http://db.auth.usyd.edu.au/directories/map/largemap00a.html>

- The Women's College is located on campus at the University of Sydney
- The College is about 20 minutes by taxi from the airport – **taxi driver instructions:** 15 Carillon Avenue, Newtown, is between Missenden Rd and City Rd. The driver can drive in to the College grounds & drop you off in front of the main entrance. Costs: \$25 - \$30
- A public bus service operates to and from Circular Quay via the city centre and Central Station Castlereagh Street in the city centre via City Road (15-25 minutes)
- Frequent busses close by operate to and from Central Station (5-10 min), the city (10-20 min) and Circular Quay (Ferries & Opera House)

Facilities:

- Extensive continental buffet breakfast included in room rate, provided in our Dining Room.
- Special dietary meals can be provided with advance notice.
- Telephone in every room for direct incoming calls. Outgoing calls with telephone cards (available from Reception – Telephone cards must use a number starting with 1800)
- Bed linen and towels are provided – To reduce the impact on the environment sheets & towels will be changed once during a 5 – 9 nights' stay only.
- TV & tea rooms (coffee/tea/hot chocolate making facilities provided),
- Computer access in accommodation rooms through on-line payment
- Free 24 hours internet access from our computer room on College computers
- Coin operated washers and dryers (detergent provided)
- The College buildings and courtyards are no-smoking
- Free tennis court on site
- Parking is available at The Women's College – charges may apply.
- Gym and pool available on The University of Sydney campus (charges apply)

Please note:

- **Check-in time is 2pm.** Baggage room available for guests until a room becomes available. Special arrangements can be made for early check in (charges may apply).
- Reception is open from 7.30am to 10pm (limited on public holidays).
- **If guests are scheduled to arrive at College after office hours** it is important that College knows in advance so that alternative arrangements can be made.
- **Check-out time is 10am.** Late checkout will incur an extra night's charge. Baggage room available until departure on the same day.
- If guests require them, they will need to bring an alarm clock, clock radio, hairdryer and toiletries. Guests from overseas may need to bring a travel-adaptor for access to our power-points.
- **A 30% surcharge** to fore mentioned room rates applies on public holidays: Saturday 25, Monday 27 and Tuesday 28 December 2010, Saturday 1 January and Wednesday 26 February 2011.

AVAILABILITY

Dates College is available for casual or group accommodation:

26 June 5pm – 23 July 2010 (last checkouts Friday 23 July 10am)

20 November 5pm – 31 December 2010 (closed for casual accommodation 10am 24 Dec 2010 – 2 Jan 2011)

1 January – 13 February 2011 (last checkouts Sunday 13 February 10am)

New rates will apply from 1 March 2011

For events and/or group bookings please email Gineke de Haan, Conference Manager:

conference@thewomenscollege.com.au (tel. 02 – 9517 5030)